KENYA MEDICAL RESEARCH INSTITUTE

KEMRI –CCR PHRD (Thika) clinical trials Project is currently looking for a motivated individual to fill in the following position:

Position: Chief Laboratory Technologist: MR 12 (1 position)

Location: Thika/Nairobi

Reports to: Principal Investigator

Job Purpose: The Chief Laboratory Technologist will be responsible for the management of operations and coordination of laboratory activities.

Responsibilities:

- Responsible for assisting the laboratory Director in the overall direction of the Clinical Research Centre Laboratory.
- Responsible for assisting the Director in the design and implementation of the Quality management program.
- Ensuring that the laboratory produces quality clinical results by directly participating in testing and supervising.
- Responsible for supervising all the laboratory functions including but not limited to clinical laboratory SOP development and maintenance, proficiency testing, phlebotomy (policy and procedure).
- Serve as the primary point of contact for all clinical laboratory related issues, results, interpretation and logistics.
- Responsible for developing and facilitating a good management structure within the laboratory.
- Conducting protocol for specific laboratory tests & procedures
- Writing and implementing an analytical laboratory plan for newly implemented research and/or clinical studies
- Management of overall in charge of shipments- by obtaining permission from ERC & MOH and Liaises with couriers and Seattle for shipment of samples.
- Liaising with Clinic on matters related to the study and promoting Lab – Clinic interface.
- Responsible for the coordination of all regulatory and compliance activities and training requirements for the laboratory.
- Oversee annual review of lab SOPs & initiate updates as needed; collect signatures and maintain inventory of archived documents.
- Managing the QA program including EQA and IQC.
- Responsible for the overall maintenance of the laboratory equipment.
- Maintaining laboratory records, data management and good documentation practices.
- Preparing duty Rota and ensures all sections are adequately covered.
- Conducting lab staff performance and appraisals, orientation and training new employees on Human subject, GCP.
- Supervising laboratory technologists in the collection, processing and storage of samples.
- Ensures adherence to study protocols and proper handling of bio-hazardous materials.
- Coordinating collaborations with other laboratories
- Serves as liaison to internal and external investigators and collaborators.

- Ensures on-going integrity of laboratory samples by overseeing all handling and repository projects while assuring accurate documentation and adherence to protocols and to timelines.
- Advising the laboratory director on technical issues within the laboratory.

Requirements

- Possess Degree in Medical Laboratory Sciences or related discipline.
- A Masters' Degree in a Science related field.
- At least seven (7) years' experience in a busy clinical research laboratory.
- At least five (5) years' experience in a management position

Job Knowledge and Skills:

- Experience in carrying out laboratory testing for research and/or clinical trials.
- Experience in usage of Laboratory Information Management Systems (LIMS)
- Must possess a scientific imagination commensurate with the independent execution of research projects
- Trained on Good Clinical Laboratory Practice (GCLP)
- Experience in laboratory audit processes
- Must have an aptitude for technical problem solving
- Ability to effectively supervise laboratory staff, interns and students on attachment in the laboratory.
- Good communication and management skills
- Knowledge of basic word processing and basic statistical skills of analyzing laboratory data and evaluation of quality control laboratory data

Terms of employment

Employment is a one year renewable contract with a probation period for the first 3 months. Salary is negotiable within the appropriate grade depending on education, experience and demonstrated competency.

HOW TO APPLY

a) All applicants must meet each selection criteria detailed in the minimum requirements.
b) Must include a current CV with names of at least 2 referees.
c) Must include copies of academic and professional certificates.
d) Must include a copy of Certificate of good conduct
e) Must have KRA Certificate of Tax compliance
f) Must have Clearance Certificate from HELB
g) Must have credit reference Bureau Certificate

A duly signed application letter indicating the vacancy reference with copies of documents listed above should be sent to: phrdrecruit@pipsthika.org not later than **21st June, 2019.**

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY.

Only those shortlisted will be contacted.