



**KENYA MEDICAL RESEARCH INSTITUTE
VACANCY ANNOUNCEMENT**

Opening date: April 17, 2019

Vacancy No: CGHR/67/04/19

This program is collaboration between Kenya Medical Research Institute and the US Centers for Disease Control and Prevention whose remit is to conduct research in malaria, HIV, parasitology, TB and other diseases. Due to its continued growth, the collaboration would like to fill a vacancy in the following position for the HIV- Research Branch of KEMRI / CGHR:

Position: Clinical officer (1 position)

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Location: Kisumu CRC, (Centre for Clinical Research)

Reporting to: Study medical officer

Basic Functions:

The clinical officer will report to the study medical officer. The primary responsibilities for the position is to screen participants, verify protocol eligibility, complete study forms, conduct physical examinations, complete source documents, prescribe study and non-study drug and refer participants for further medical checkup when necessary and perform adverse event reporting. S/he must be flexible and work within the existing structure, in a professional and ethical manner with competence, accountability and integrity.

Essential Requirements:

- Must have a Diploma in Clinical Medicine from a recognized institution.
- S/He must be registered with relevant authorities and in possession of a valid practicing license.
- Must be able to communicate effectively with participants, health facility staff, study staff, and study investigators.
- Fluency in both English and Swahili, written and spoken.
- Strong interpersonal, communication skills and excellent organizational skills
- Ability to multi-task
- Minimum of 1-year clinical experience.
- Experience in clinical research, reproductive health and family planning will be an added

advantage.

Duties and Responsibilities:

1. Adverse Event reporting and follow up.
2. Clinical management of participants.
3. Participant screening and enrollment and follow-up in various clinical trials.
4. Contraceptive and reproductive health services provision
5. Conduct study clinical procedures as per study protocol
6. Documentation of data in source documents and case report forms
7. Participate in study team meetings to solve clinical and study logistical challenges
8. Any other duties as assigned by supervisor

Terms of Employment: Employment is on a one year renewable contract with probation for the first 3 months. Salary is negotiable within the appropriate KEMRI salary scale depending on education, experience and demonstrated competency.

Applications MUST include the following:

1. A cover letter addressing your interest and qualifications (**Indicate Vacancy Number**)
2. Current Resume' or Curriculum Vitae with Telephone number and e-mail address
3. Copies of certificates and testimonials
4. Three letters of reference with contact information (phone and email)

Interested candidates who meet the above criteria are encouraged to send in their applications to:
The Director, CGHR, P. O. Box 1578- 40100, Kisumu.

Applications are due no later than: **May 6, 2019**

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY

Only short listed candidates will be contacted.