



**KENYA MEDICAL RESEARCH INSTITUTE
VACANCY ANNOUNCEMENT
INTERNAL ADVERTISEMENT**

CENTRE FOR RESPIRATORY DISEASES RESEARCH, (CRDR). KEMRI

VACANCY NO: IMPALA 2 Study 002/RA

OPENING DATE: 28th February 2019

KEMRI, the leading research organization in Kenya, aims to improve human health and quality of life through research. KEMRI is working in collaboration with the Liverpool School of Tropical Medicine to explore the utility of point of care ultrasound in the assessment of acutely breathless patients. This study is supported by the International Multidisciplinary Program to Address Lung health and TB in Africa (IMPALA). The study, which will be conducted at the Kenyatta National Hospital in Kenya, is looking for a suitable person to fill the following position.

POSITION: HEALTH RECORDS AND INFORMATION TECHNICIAN II (1 position) MR 7

REPORTS TO: Study Principal Investigator

ESSENTIAL QUALIFICATIONS REQUIREMENTS

- Holder of Diploma or Certificate in Health Records and Information, Nursing or Public Health from a recognised university or college.
- Experience in collecting survey data
- Experience in quantitative research skills, and data management.
- Experience in using Microsoft Office computer applications
- Experience working with health facilities.
- Excellent Communication, organizational and interpersonal skills
- Must be a team player
- A good command in written and spoken English, and Swahili.
- Must be able to work under minimal supervision

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Planning data collection activities.
- Ensuring eligibility of potential research participants.
- Acquire data collection materials and equipment well in advance of timelines.
- Collecting research data including digital data.
- Coordinate secure movement of project equipment and study materials.
- Providing regular feedback on the data collection process.
- Securing data and work equipment.

TERMS OF EMPLOYMENT

Employment is for a period of 6 months and will be as per KEMRI scheme of service

HOW TO APPLY

- All applicants must meet selection criteria detailed in the minimum requirements
- Must include a current curriculum vitae with a telephone number and email address
- Must include three letters of referees with contact telephone numbers and email addresses
- Must include copies of academic and professional certificates
- A duly filled application letter indicating the vacancy reference no with copies of documents listed above should be sent to

Principal Investigator

IMPALA 2 Study

Centre for Respiratory Diseases Research(KEMRI)

P.O Box 47855-00100, Nairobi

Email applications should be addressed to crdrkemri@gmail.com not later than 27th March 2019.

NOTE:

KEMRI is an equal opportunity employer committed to diversity; persons with disability, women, youth, and those from marginalized areas are encouraged to apply. KEMRI does not charge a fee at any stage of its recruitment process including application, interview and processing of offer letter. If asked for fee, report such request immediately.

Only shortlisted candidates will be contacted