



KENYA MEDICAL RESEARCH INSTITUTE

KEMRI –CCR PHRD clinical trials Project is currently looking for a motivated individual to fill in the following position:

Position: Field Officer M/R 9 (1 position)

Location: Thika

Reports to: Study Coordinator.

Purpose

To support recruitment and retention activities for a research clinic team involved in providing HIV prevention research and other reproductive health services to both sero-concordant and discordant couples

Responsibilities

- Work with the recruitment team to identify and recruit eligible persons for study participation
- Identify and support activities aimed at maintaining high retention of study participants
- Conduct outreach activities in order to engage eligible participants
- Attend and participate in trainings, team/staff meetings, and other events as needed.
- Performs screening activities to identify eligible research candidates, including reviewing study site patient databases and office records for patients that meet the protocol inclusion criteria.
- Reports enrollment progress on a regular basis. Provides feedback on particularly difficult studies to enroll and develops recruitment strategies to improve enrollment.
- Recommends and supports the implementation of patient recruitment tactics to facilitate on-time completion of clinical trials as appropriate
- Interacts with key stakeholders in study management to plan and carries out community and stakeholders education on planned, ongoing and completed studies to raise awareness and buy in and to develop and execute strategy for future recruitment drives.
- Represents the institution in stakeholder forums
- Ensures that all enrolled participants are retained in the study project
- Bring to the study team's attention any problems, challenges, observed in study activities
- Any other duties assigned by supervisor.

Education and Professional Training

- Degree in Counseling, Social work, Nursing or other Community Health accreditation from a recognized Institution
- Training on HIV Testing and Counseling and reproductive health sciences

Competencies

- Knowledge of STI, HIV/AIDS care
- Basic counseling
- Basic IT and social media skills
- Demonstrated knowledge on sexual and reproductive health service delivery

Experience

- Minimum of 3 years' experience with direct involvement in patient care or outreach- especially with vulnerable groups- particularly in couple testing and counselling
- Peer support, outreach and coordination an added advantage
- HIV Counseling and Testing skills an added advantage
- Should be familiar with the Ministry of Health systems

The eligible candidates will be based in Thika with frequent travel to sites within the Central region.

Terms of employment

Employment is a one year renewable contract with a probation period for the first 3 months. Salary is negotiable within the appropriate grade depending on education, experience and demonstrated competency.

HOW TO APPLY

- a) All applicants must meet each selection criteria detailed in the minimum requirements.
- b) Must include a current CV with names of at least 2 referees.
- c) Must include copies of academic and professional certificates.
- d) Evidence of having satisfied the requirements of Chapter 6 of the Constitution of Kenya 2010
 - a. KRA Certificate of Tax compliance
 - b. Certificate from Credit Reference Bureau
 - c. Police Clearance Certificate
 - d. Clearance from the Ethics and Anticorruption Commission .

A duly signed application letter indicating the vacancy reference with copies of documents listed above should be sent to: phrdrecruit@pipsthika.org not later than **11th March, 2019**.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY.

Only short listed candidates will be contacted.