KENYA MEDICAL RESEARCH INSTITUTE

EXTERNAL ADVERTISEMENT

KEMRI –CCR PHRD clinical trials Project is currently looking for a motivated individual to fill in the following position:

Position: **Physician/Study Coordinator M/R 12 (1 position)**

Location: **Nairobi**

Reports to: **Principal Investigator.**

Job Purpose

The position holder will be expected to provide leadership and clinical support to a research clinic team involved in providing a vaccine against Human Papilloma Virus (HPV) and other reproductive health services to adolescent girls and young women. In addition, they will provide oversight and leadership for the daily conduct of clinical studies as a designee of the Principal Investigator.

PRINCIPAL DUTIES AND ESSENTIAL FUNCTIONS:

- Provide leadership, training, mentoring and guidance to clinical staff in all aspects of trial conduct and project orientation to ensure compliance with protocols and guidance documents
- Promote good clinical practice in the conduct of clinical studies and provide medical input at all stages of the project lifecycle
- Ensure preparedness of staff and site for study implementation
- Participate in participant review and care, and in all study procedures as guided by study protocols
- Oversee all clinic and other study personnel performing study specific tasks and procedures
- Oversee regulatory submissions and approvals to local and international institutional review boards or ethical review committees
- Maintain all study records including but not limited to, regulatory binders, study specific source documentation and other materials as required.
- Coordinates and facilitates monitoring and auditing visits, notifies appropriate institutional officials audits, responses to any findings and implements approved recommendations.
- Act as liaison between investigators, participants and staff
- May perform other job related duties as requested or required

EDUCATION AND EXPERIENCE:

- At least a degree in medicine and surgery (MBCHB)
- Masters of Public Health or equivalent from a recognized university.
- Experience in a clinical research setting is preferred
- Demonstrated competence in female reproductive health service delivery- particularly in cervical cancer screening.
- Knowledge of clinical trial ethics and Good Clinical Trial Practice will be added advantage

Licensure

- Must have valid retention certificate from KMPDB

JOB KNOWLEDGE AND SKILLS:

- Excellent interpersonal skills to deal effectively with clinicians, other study staff, participants, administrators, regulators, monitors and sponsors.
- Familiarity with the Microsoft Office Suite.
- Excellent organizational skills to independently manage work flow.
- Ability to prioritize quickly and appropriately
- Ability to multi-task.
- Meticulous attention to detail

TERMS OF EMPLOYMENT

Employment is on a one year renewable contract with a probation period for the first 3 months. Salary is negotiable within the appropriate grade depending on education, experience and demonstrated competency.

HOW TO APPLY:

a) All applicants must meet each selection criteria detailed in the minimum requirements
b) Must include a current CV with names of at least 2 referees.
c) Must include copies of academic and professional certificates
d) Must include a copy of Certificate of good conduct
e) Must have KRA Certificate of Tax compliance
f) Must have Clearance Certificate from HELB
g) Must have credit reference Bureau Certificate

A duly signed application letter indicating the vacancy reference with copies of documents listed above should be sent to: phrdrecruit@pipsthika.org not later than **19th October, 2018.**

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY.

Only those shortlisted will be contacted.