KENYA MEDICAL RESEARCH INSTITUTE

EXTERNAL ADVERTISEMENT

KEMRI–CCR PHRD (Thika) clinical trials Project is currently looking for a motivated individual to fill in the following vacant position:

**Position:** Project Coordinator: KMR 5  
**Location:** Thika  
**Reports to:** Site Coordinator

**JOB PURPOSE**

Coordination of PrEP implementation activities.

**RESPONSIBILITIES**

- Community engagement and coordination of PrEP implementation in reproductive public health facilities  
  - Team lead for the Technical Assistants, Data abstractors and Project Interns  
  - Close collaboration with the County Health Management Teams (CHMT)  
- Establish beneficial partnerships and work with other implementing partners and stakeholders on PrEP implementation.  
  - Planning and conducting relevant project debriefs and meetings  
  - Monitoring implementation of PrEP in all tiers of GOK, FBO and Private facilities  
  - Participation in the national and regional PrEP TWGs  
- Implementation of study protocols  
  - Participate in developing Standard Operating Procedures (SOPS) and ensuring they are followed as per protocol  
  - Preparing project updates  
- Drawing project budgets and coordination of other logistics  
- Any other duties as may be assigned

**Education and Professional training**

Master's degree in Public Health, Health Systems Management or any other health related field

**Competencies**

- PrEP training competency  
- Competent in project management  
- Self confidence  
- Stake holder management  
- Good communication and interpersonal skills
Experience

- At least five years’ experience managing projects
- Previous experience working with the Ministry of Health, training health providers on PrEP
- Prior GCP and human subjects training is desirable
- Research experience is an added benefit

Terms of employment

Employment is on a one year renewable contract with a probation period for the first 3 months. Salary is negotiable within the appropriate grade depending on education, experience and demonstrated competency.

HOW TO APPLY

a) All applicants must meet each selection criteria detailed in the minimum requirements.

b) Must include a current CV with names of at least 2 referees.

c) Must include copies of academic and professional certificates.

d) Must include a copy of Certificate of good conduct

e) Must have KRA Certificate of Tax compliance

f) Must have Clearance Certificate from HELB

g) Must have credit reference Bureau Certificate

A duly signed application letter indicating the vacancy reference with copies of documents listed above should be sent to: phrdrecruit@pipsthika.org not later than 19th May, 2021.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY.

Only those shortlisted will be contacted.